

****APPLICANT CHECKLIST****

**Utilize this checklist to assist you in preparing for Trooper Applicant processing.
When reporting, you must have the following documents with you:**

- TROOPER APPLICANT BACKGROUND INFORMATION QUESTIONNAIRE (COMPLETED and SUBMITTED)- CONFIRMATION PAGE- PRINTED**
- MEDICAL CERTIFICATION AFTER EXAMINATION form (COMPLETED)**
You will not be allowed to process without this form. It **must** be signed and completed by your physician. It is a two-page document- both pages must be printed and completed!!!
- TROOPER APPLICANT MEDICAL QUESTIONNAIRE (COMPLETED)**
- DRIVER'S LICENSE** (or a photo ID if you do not have a driver's license)
- SOCIAL SECURITY CARD**
This will be examined and returned to you.
- OFFICIAL UNOPENED COLLEGE TRANSCRIPTS or ELECTRONIC DELIVERY to NYSP Member Hiring before the date indicated in your letter**
This document will be retained by the New York State Police at processing
- PHOTOCOPY OF YOUR BASIC POLICE OFFICER TRAINING CERTIFICATE (if APPLICABLE)**
This document will be retained by the New York State Police at processing.
- PHOTOCOPY OF YOUR SELECTIVE SERVICE REGISTRATION (MALES)**
This document will be retained by the New York State Police at processing.
- PHOTOCOPY OF YOUR DD-214 (MEMBER - 4 COPY)**
Veterans should provide the **Member – 4** copy, which shows the character of discharge. The copy information is located at the bottom of the DD-214. This document will be retained by the New York State Police at processing.

**FAILURE TO BRING ANY OF THESE NECESSARY ITEMS MAY DELAY THE
PROCESSING OF YOUR APPLICATION AND SUBSEQUENT CONSIDERATION
FOR APPOINTMENT TO THE NEW YORK STATE POLICE.**